

**Village of New Glarus
Community Development Authority (CDA)
November 14, 2023 at 5:30 PM**

The meeting was called to order at 5:31 p.m. by Chair Greg Thoenke. Members Present: Greg Thoenke, Peggy Kruse, Carol Hassemer, Dave Wytttenbach, Dave Staats, Mark Janowiak. Also Present: Village Administrator Lauren Freeman, Julie & Dan LeGros. Absent: Mike Marty

Agenda: Motion by Mark Janowiak to approve the agenda, second by Dave Wytttenbach. Motion carried.

Consideration/Discussion: Façade Improvement Grant Application for 301 2nd Street: Committee discussed the application's eligibility for the Façade Improvement Grant. The applicant withdrew their application. No action was taken.

Village Administrator Updates: Village Administrator Lauren Freeman provided updates on the Village Board's discussion of a new Tax Increment District (TID), New Glarus Hotel project, and a potential dog park.

Adjournment: Motion by Peggy Kruse to adjourn meeting, second by Mark Janowiak.

Minutes taken by:
Lauren Freeman, Village Administrator

**Village of New Glarus
Community Development Authority (CDA)
June 6, 2023 at 6:00 PM**

The meeting was called to order at 6:03 p.m. by Chair Greg Thoenke. Members Present: Greg Thoenke, Peggy Kruse, Carol Hassemer, Dave Wytttenbach, and Dave Staats. Also Present: Village Administrator Lauren Freeman. Absent: Mark Janowiak, Mike Marty

Agenda: Motion by Dave Staats to approve the agenda, second by Dave Wytttenbach. Motion carried.

Approval of 4.24.23 Minutes: Motion by Dave Wytttenbach to approve the minutes, second by Peggy Kruse. Motion carried.

Consideration/Discussion: Façade Improvement Grant Application for 600 1st Street: Motion by Dave Wytttenbach to approve application, second by Peggy Kruse. Motion carried.

Adjournment: The meeting adjourned at 6:16 p.m.

Minutes taken by:
Lauren Freeman, Village Administrator

**Village of New Glarus
Community Development Authority (CDA)
April 24, 2023 at 6:00 PM**

The meeting was called to order at 6:04 p.m. by Chair Greg Thoemke. Members Present: Greg Thoemke, Mark Janowiak, Peggy Kruse, Carol Hassemer, Dave Wytttenbach, and Mike Marty. Also Present: Village Administrator Lauren Freeman. Absent: Lori Rodefled.

Agenda: Motion by Peggy Kruse to approve the agenda, second by Carol Hassemer. Motion carried.

Consideration/Discussion: Façade Improvement Grant Application for 500 1st Street: The CDA discussed the application. One question was raised on whether the soffit/fascia part of the project was eligible because it is on the back of the building. Committee members discussed that because the building is on a corner, it is likely eligible. Motion by Carol Hassemer to approve the application, second by Dave Wytttenbach. Motion carried.

Consideration/Discussion: Façade Improvement Grant Application for 17 6th Avenue: Village Administrator Lauren Freeman clarified that the applicant had the wrong numbers on the grant share and that after discussion, Village staff updated the numbers to reflect what the cost share should be. Motion by Peggy Kruse to approve the application, second by Carol Hassemer. Motion carried.

Consideration/Discussion: Façade Improvement Grant Application for 18 7th Avenue: Motion by Carol Hassemer to approve the application, second by Mark Jonowiak. Motion carried.

Consideration/Discussion: Façade Improvement Grant Budget & Award Amounts: Village Administrator Freeman shared a memo with the Committee outlining proposed increases to the grant program's budget and award amounts. The program is funded through TID #4, which has ample funds for the increased budget. The Committee discussed interest in increasing the budget further from \$20,000 to \$40,000, instead of \$30,000. Motion by Mark Janowiak to increase Façade Improvement Grant annual budget to \$40,000 and increase grant award maximums to \$6,000, second by Carol Hassemer. Motion carried.

Adjournment: The meeting adjourned at 6:44 p.m.

Minutes taken by:
Lauren Freeman, Village Administrator

**Village of New Glarus
Community Development Authority (CDA)
April 10, 2023 at 6:00 PM**

The meeting was called to order at 6:04 p.m. by Chair Greg Thoemke. Members Present: Greg Thoemke, Mark Janowiak, Peggy Kruse, and Carol Hassemer. Also Present: Village Administrator Lauren Freeman. Absent: Mike Marty, Dave Wytttenbach, and Lori Rodefled.

Agenda: Motion by Peggy Kruse to approve the agenda, second by Carol Hassemer. Motion carried.

Consideration/Discussion: Façade Improvement Grant Proposed Revisions: The CDA discussed the draft revisions. Members debated whether to reduce the cap from \$5,000 to \$3,000 for work completed by the applicant. Members also discussed whether to increase the total grant amount to \$6,000. Administrator Freeman said she would look into the budget and bring back that item

for future discussion. Motion by Carol Hassemer to approve the proposed guideline revisions as presented, second by Mark Janowiak. Motion carried.

Consideration/Discussion: Façade Improvement Grant Application for 17 6th Avenue: The CDA discussed their support for this project. A question was raised whether the applicant could split the application into two projects given that they are two separate buildings. Freeman said the program guidelines allow applicants to apply for multiple grants for different addresses. Motion by Carol Hassemer to approve application contingent on the administrator to review final details with the applicant, second by Mark Janowiak. Motion carried.

Adjournment: Motion by Peggy Kruse to adjourn, second by Carol Hassemer. Motion carried at approximately 6:35 p.m.

Minutes taken by:
Lauren Freeman, Village Administrator

**Village of New Glarus
Community Development Authority (CDA)
Virtual Meeting
March 27, 2023 at 6:30 PM**

The meeting was called to order at 6:35 p.m. by Chair Greg Thoemke. Members Present: Greg Thoemke, Mark Janowiak, Peggy Kruse, Lori Rodefald, and Carol Hassemer. Also Present: Lauren Freeman, Village Administrator Lauren Freeman. Absent: Mike Marty and Dave Wytttenbach.

Agenda: Motion by Carol Hassemer to approve the agenda, second by Mark Janowiak. Motion carried.

Consideration/Discussion: Façade Improvement Program – discussion on possible amendment to program guidelines to allow applicant to complete work: The CDA discussed a request received from an interested grant applicant who would like to complete the work himself because he has had trouble getting contractors to provide quotes for the work. The CDA discussed possible revisions to the program guidelines to allow applicants to receive a grant to do the work themselves. Caveats to the proposed revisions would be that it must be work that does not require a building permit and that it would only fund the materials and equipment costs for the project and not the labor costs. Village Administrator Lauren Freeman will draft an amendment to the guidelines and bring it back to another CDA meeting on April 10 at 6:00 PM.

Adjournment: Motion by Carol Hassemer to adjourn, second by Mark Janowiak. Motion carried at approximately 7:12 p.m.

Minutes taken by:
Lauren Freeman, Village Administrator